



Fundraising Advice

We are very grateful that you have chosen to fundraise for Nourish Community Foodbank as we could not carry on our vital work without your support. The tips below are intended to help you carry out your fundraising; please read them carefully before you start to fundraise.

1. You should display our registered charity number 1154716 when you are fundraising.
2. As an independent supporter (as opposed to an employee or paid fundraiser for Nourish) please note that should refer to your fundraising as being 'in aid of' (and not 'on behalf of') Nourish Community Foodbank. This means you do not represent the charity.
3. In law, you will be a trustee of any funds raised and must ensure that all donations and sponsorship money from your event is paid to Nourish Community Foodbank. You must inform potential donors if any amount or percentage of the funds you raise will not be paid to the charity.
4. You may need to carry out a health & safety risk assessment for your event and to ensure that all participants are fully briefed and adequately supervised. Depending on the nature of your event, you may need insurance to cover your liabilities.
5. You understand that if you do something that threatens or damages the name or reputation of Nourish Community Foodbank we will ask you to stop fundraising immediately.
6. You may need a licence for your activity or event e.g. a licence from the local authority to collect funds on the street, in a public place or by going from house to house; a licence under the Gambling Act for a raffle or lottery; or a licence for the sale of alcohol / entertainment.
7. Depending on the nature of the activities at your event, you may need to account to HMRC in respect of VAT or income tax.
8. If you are collecting personal information from donors, remember that there are requirements under the Data Protection Act 1998 relating to how you deal with that information.
9. Please encourage eligible donors/sponsors to make gift aid declarations. This will make the most of your fundraising efforts by enabling us to recover basic rate tax on their donations.
10. You may only use fundraising materials that you have a right to copy and use. You will need our written consent to reproduce the Nourish Community Foodbank name and logo yourself. **Apply to use Nourish materials.**
11. We would like to receive photographs of your event - if you wish to share these with us, please email them to office@nourishcommunityfoodbank.org.uk and we will use them to promote our work.
12. If you are under 18, your parent/guardian takes responsibility for you under these T&C (which you have shown them), please also ensure they are happy about what you've chosen to do.

Queries? Please contact us at office@nourishcommunityfoodbank.org.uk.